

***MOOSABEC CSD AND SCHOOL UNION NO. 103  
JOINT SCHOOL COMMITTEE MEETING AGENDA***

Re: Joint School Committee Meeting, Present: Adam Merchant, Morgan Monroe, Renee Chandler, Marie Johnson, Kelton Beal, Mariner Bunker, Ruth Fenton.

Place: Jonesport-Beals High School Library

Date: Thursday, December 5, 2024

Time: 5:00 p.m.

**AGENDA**

1. Call to order:

Called to order by Board Chair @ 5:00 pm followed by the Pledge of Allegiance.

2. Approval of Minutes of May 21, 2024

The Joint Committee voted (1501-0-0) to approve the minutes of May 21, 2023.

3. The Joint School Committee shall organize by electing annually a Chairman and a Secretary who shall both be members of a School Committee.

A. Chairperson: Motion was made and seconded to have Morgan Monroe serve as Chairperson.

The Joint School Committee voted (1501-0-0) that Morgan Monroe serve as Chairperson.

B. Secretary: A motion was made and seconded to have Renee Chandler serve as Secretary.

The Joint School Committee voted (1501-0-0) to have Renee Chandler serve as Secretary.

4. The Joint School Committee shall adopt a written plan for cost sharing for the supervisory unit.

The Joint Committee voted (1501-0-0) to approve a cost sharing of one-third Beals, one-third Jonesport, and one-third Moosabec.

5. The Joint School Committee shall determine the relative amount of service to be performed by the Superintendent in each unit.

The Joint Committee voted (1501-0-0) that the relative amount of service to be performed by the Superintendent in each unit be at the discretion of the Superintendent.

6. The Joint School Committee shall determine the minimum number of visits which the school superintendent is required to make to each school for each term of the school year.

The Joint Committee voted (1501-0-0) that the minimum number of school visits by the School Superintendent is required to be made at each school, be at the discretion of the Superintendent.

7. The Joint School Committee shall elect the Superintendent by majority vote.

The Joint School Committee voted (1501-0-0) to have Joseph Swain serve as Superintendent for the period of July 1, 2025, to June 30, 2026.

8. The Joint School Committee shall ratify the office personnel by majority vote.

A. The Joint Committee to go into executive session to consider compensation of an employee pursuant to M.R.S.A. 405(6)(A)

Entered at: 5:11 pm

Exited at: 5:27 pm

The Joint School Committee voted (1501-0-0) to have Michele Johnson be named Business Manager for Moosabec CSD & Union 103 school systems with the following salary and benefits:

(Salary- \$63,500, vacation-15 days, sick days-15 days, personal days-5, holidays-13 days, a work completion work week, for a 52-week year)

B. The Joint Committee to go into executive session to consider compensation pursuant to M.R.S.A. 405(6)(A)

Entered at: 5:29 pm

Exited at: 6:10 pm

The Joint School Committee voted (1501-0-0) to accept a letter from an employee.

9. The Joint School Committee shall fix the Superintendent's salary.

The Joint Committee to go into executive session to consider compensation pursuant to M.R.S.A. 405(6)(A)

Entered at: 6:14 pm

Exited at: 6:19 pm

The Joint School Committee voted (1501-0-0) to the following salary and benefits for the Superintendent of Schools for Moosabec CSD & Union103.

(Salary- \$84,562, vacation-15 days, sick days-12 days, personal days-5, holidays-13 days, a 3-day work week, for a 52-week year)

10. The Joint School Committee shall adopt a budget for the operation of the office of the Superintendent of Schools including office assistants, supplies, utilities and other office expenses.


The Joint School Committee took no action.

11. Miscellaneous

12. Adjournment

The Joint Committee adjourned at 6:10 pm.

Respectfully submitted:



Joseph Swain, Superintendent.